



Data Protection Protocol for Public Speakers at Council and Committees

This document outlines how the data for residents who ask a question, make a statement or submit a petition to a Council or Committee meeting will be used.

Use of personal data

When registering to speak at a Committee meeting, your name will be used to address you during the meeting and recorded in the minutes.

Your email address will be used to make the necessary arrangements and if necessary, provide a written response to.

Your home address will be used to verify that you are a Wirral resident.

Virtual meetings

All public committee meetings held virtually are streamed live to the Council's website, and a recording of the meeting is also stored afterwards for up to two years.

By attending the meeting and addressing the Committee, you are consenting for your name, the content of what you say and your image to be broadcast to the Council website and stored there as outlined above.

If you have any concerns with your image being broadcast, you can choose to keep your camera off whilst speaking. Please let us know if this is the case and we can inform the Chair. If you have further concerns, you can arrange for the question to be read out on your behalf and for your name to be kept anonymous.

In-person meetings

Some public committee meetings are streamed live to the Council's website, and a recording stored afterwards for up to two years to improve accessibility and participation in Council meetings.

By attending the meeting and addressing the Committee, you are consenting for your name the content of what you say and your image to be broadcast to the Council website and stored there as outlined above.

If you have any concerns with your image being broadcast, please let us know and we can arrange for the camera to not record you. Please note your name and voice will still be captured in this instance. If you have further concerns, you can arrange for the question to be read out on your behalf and for your name to be kept anonymous.

Contacting us

If you have any concerns about how your personal data will be used in addressing a Committee meeting, please email committeeservices@wirral.gov.uk in advance of the meeting to enable the team to advise accordingly and make the necessary alternative arrangements.

If you have any concerns over your appearance in an archived recording of a meeting, please contact committeeservices@wirral.gov.uk.